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Perfect Phrases for Professional Networking: Hundreds of Ready-to-Use Phrases for Meeting and Keeping Helpful Contacts - Everywhere You Go

By Susan Benjamin

McGraw-Hill Education - Europe. Paperback. Book Condition: new. BRAND NEW, Perfect Phrases for Professional Networking: Hundreds of Ready-to-Use Phrases for Meeting and Keeping Helpful Contacts - Everywhere You Go, Susan Benjamin, Put these words to work for you! Learn the gift of gab and get closer to your dream job This latest addition to the bestselling Perfect Phrases series is a must-read for anyone who dreads networking or who has ever fumbled or frozen during important and possibly career-changing conversations. Perfect Phrases for Professional Networking arms readers with foolproof and versatile phrases that help them take advantage of virtually any professional networking opportunity. KNOW WHAT TO SAY IN ANY SITUATION From cocktail parties to industry conferences, association meetings, and even unexpected run-ins on the street, this book has all the tools you need to feel comfortable striking up a conversation, steering it in the right direction, and following up effectively. Whether you're looking for a promotion, considering a career change, or just hoping to update that rolodex for a rainy day, this handy resource has you covered--including new-media tactics such as e-mail etiquette, rules for social networking, and the proper way to leave a blog comment. Author Susan Benjamin shows...



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